

# Potter County Bail Bond Board Amarillo, Texas

## MINUTES OF PUBLIC MEETING December 18, 2024

### **Bail Bond Board Members Present:**

Julie Smith - Potter County Clerk – **Chair**  
Judge Nancy Tanner – Potter County Judge – **Vice Chair**  
Stephnie Menke – Potter County District Clerk  
Judge Sunny Ratliff – Amarillo Municipal Court  
Sgt. Don Fowler, Sheriff’s Office Designee  
Judge Steven Denny – 320<sup>th</sup> District Judge  
Brooke Graves - Potter County Treasurer  
Judge Walt Weaver – Potter County Court at Law #1  
Judge Robert Taylor – Justice of the Peace, Pct. 2  
Joshua Nelson – Allstate Bail Bonds, Surety Representative

### **Bail Bond Board Members Absent:**

Travis Tidmore – Potter County Assistant District Attorney  
Judge Matt Hand – Potter County Court at Law #2  
Brent Huckabay – Criminal Defense Attorney

Melinda Powell, Potter County Assistant County Attorney, was present as Counsel.

Others in Attendance – See sign in sheet

The meeting was called to order by Julie Smith at 3:31 p.m.

### **Standing Business**

- 1. Review of Minutes:** To recognize the minutes of the Potter County Bail Bond Board public meeting held on October 16, 2024.

The minutes from November 20, 2024, Potter County Bail Bond Board meeting were so recognized.

### **2. License Applications:**

- A.** To hold a hearing to consider approving or denying an application for a license submitted at a prior meeting of the Potter County Bail Bond Board. Receive any report(s) of investigation concerning a new applicant or renewal.
  1. No applications were submitted.

B. To receive a new or renewal application(s) for a license to operate a bonding business and set a date for final hearing on said application.

1. No applications were submitted.

C. The following companies have had their bonding privileges revoked due to non-payment of a bond forfeiture.

1. No privileges were revoked.

D. The following companies have had their bonding privileges re-instated after payment of a bond forfeiture.

1. No privileges have been re-instated.

**3. Deposited Collateral for pre-approved companies:**

A. To discuss and take necessary action regarding any company(s) conditionally approved in Potter County, pending collateral being filed with the County Treasurer. A conditionally approved company can post bonds after the collateral is posted.

1. No pre-approved companies were submitted.

**4. Security deposits for licensed companies:**

A. To receive an updated report on posted security and changes in collateral and take any necessary action. To receive or release the following collateral for a licensed company. Treasurer, Brooke Graves.

1. No report was submitted.

**5. Reports from Brooke Graves, Potter County Treasurer:**

A. To receive any reports from Brooke Graves

1. Monthly Surety Summary Report

The Monthly Surety Summary Report was so recognized as presented by Brooke Graves, Potter County Treasurer.

**6. Employee Applications:**

A. To receive, approve, deny or take any necessary action regarding employee applications.

1. New employee application for Irene Yvette Williams, Amarillo Bail Bonds, Lic. #0023 & Central Bail Bonds, Lic. #0036.

**MOTION** to approve was made by Sgt. Fowler.

**SECOND** was made by Judge Tanner.

All approved – Motion carried

2. New employee application for Elizabeth Ann Kirkland, Almost Free Bail Bonds, Lic. #0039.

**MOTION** to approve was made by Judge Tanner.

**SECOND** was made by Judge Weaver.

All approved – Motion carried.

- B. The following approved employees are no longer employed by a licensed company.
  1. Tammy Reyna is no longer employed by Freedom Bial Bonds, Lic. #0038.

The unemployment of Tammy Reyna, Freedom Bail Bonds, was so recognized.

#### **7. Old Business:**

- A. No old business was presented for discussion.

No discussion was held regarding old business.

#### **8. New Business:**

1. Hold the Surety Seat election for the 2025 Board.

Ballots were tallied for the Surety Seat Representative.

**MOTION** was made by Stephnie to approve Josh Dixon, Bargain Bail Bond II as the Surety Seat Representative.

**SECOND** was made by Judge Taylor.

All approved – Motion carried.

2. Hold election of 2025 Board Officers – Chair, Vice Chair, Secretary.

Election was held for the 2025 Board Officers

**MOTION** was made by Judge Denny – I move we continue with the current slate.

Chair – Julie Smith

Vice Chair – Judge Tanner

Secretary – Stephnie Menke

**SECOND** was made by Judge Weaver.

All approved – Motion carried.

3. Recognize the Board Members for 2025.

The Board Members for 2025 were so recognized.

Julie Smith – Potter County County Clerk

Judge Nancy Tanner – Potter County Judge

Stephnie Menke – Potter County District Clerk

Judge Steven Denny – Potter County 320<sup>th</sup> District Court

Travis Tidmore – Potter County Assistant District Attorney

Judge Sunny Ratliff – Amarillo City Municipal Court  
Brooke Graves – Potter County Treasurer  
Judge Walt Weaver – Potter County Court at Law #1  
Sgt. Don Fowler – Potter County Sheriff’s Office Designee  
Judge Robert Taylor – Potter County Justice of the Peace, Pct. 2  
Brent Huckabay – Criminal Defense Attorney  
Josh Dixon – Bargain Bail Bond II, Surety Representative

**MOTION** to approve was made by Judge Tanner.

**SECOND** was made by Judge Weaver

All approved – Motion carried

4. Receive the 2025 Potter County Bail Bond Board meeting calendar.

The 2025 Potter County Bail Bond Board Meeting calendar was received and attached herein.

5. Bonding Company Waivers for 2025

Discussion was held regarding Bonding Company Waivers for 2025. It was determined that Waivers do not need to be signed and submitted yearly. Waivers remain effective indefinitely.

6. Discussion regarding resolution of Cases for BailMaxx Bonding, Lic. #0021.

Discussion was held -- No action was taken.

**9. Public comments**

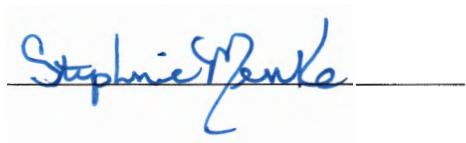
No public comment was presented.

**10. Receive agenda items for future meetings.**

No future agenda items were presented.

Julie Smith adjourned the Potter County Bail Bond Board meeting at 3:48 p.m. and set the next meeting for January 15, 2025, 3:30 p.m.

Minutes submitted by Stephnie Menke, Secretary



Stephnie Menke



# Potter County Bail Bond Board 2025 Calendar of Scheduled Meetings

The board meets the 3rd Wednesday of each month January-December at 3:30pm in the Commissioners Courtroom at the Potter County Courthouse.

January 15, 2025

February 19, 2025

March 19, 2025

April 16, 2025

May 21, 2025

June 18, 2025

July 16, 2025

August 20, 2025

September 17, 2025

October 15, 2025

November 19, 2025

December 17, 2025

Please note that the agenda for our meetings is posted by the Friday before the meeting.